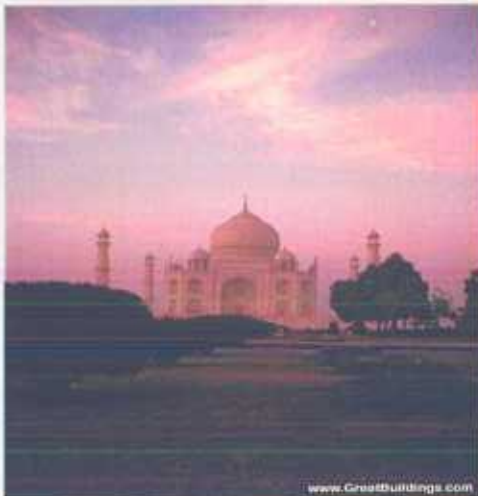


# Men's Shed - Occupational Health and Safety



# Legal Responsibilities

Employers and others have a legal responsibility, called a 'duty of care', to protect the health and safety of people in regards to the conduct of their activities, including:

- full-time workers
- casual workers
- part time workers
- contractors
- occupiers
- outworkers
- members of the public who can be affected by their workplace's activities



## What Acts can apply?

- **Occupational Health and Safety Act 2004**
- **Equipment (Public Safety) Act 1994**

A person who is in charge of prescribed equipment must take reasonable care for his or her own health and safety and for the health and safety of any person who may be affected by his or her acts or omissions in relation to the equipment.

# No-one Should Die at Work

## No-one Should Die at Work



### Contractors

Site Manager has control of site and is responsible.

Contractor also has responsibilities.

How well do you take control of your contractors?

Note: The OHS Act 2004 defines contractors as Employees re Sections 21 (1) and (2).

## What do I need to do? - Risk Management

**IDENTIFY** what could go wrong.

**ASSESS** how **likely it is**

If it could happen **FIX** it to stop it from happening or reduce the possibility of it happening.

# Basics to Managing Health & Safety

- Induction Program- expectation
- Consultation
- Safe Systems of work eg
  - Using sharps
  - Use of chemicals
  - Working in confined spaces
  - Hazardous manual handling
- Safe equipment and tools
  - Eg Grinders - Maintenance records
  - Manuals – Tag out for repair
- Chemical Safety
  - Register
  - MSDS
  - Chemical Storage
  - Rationalise
- Training/licenses
- Supervision & Health Monitoring
- Emergency requirements
- Integration
- Incident Notification



## Other issues

- Electrical safety – cords, shorting, cut out switches, RSD (test and tag)
- Noise 85db
- Easy access/egress (clutter bugs) (Surfaces)
- Blunt tools (Maintenance and records)
- Slips, trips & falls – regular cleaning – immediate spills
- Guards – saws, grinders, drill press pulleys (AS4024)
- Clean all grinding equipment of Aluminium/Iron filings-combustion !
- Proper use of tools and equipment
- Ventilation and air quality (Dust, Fumes etc)
- Allergic reactions/disabilities
- Eye damage
- Material selection (MDF v untreated)
- Wood shavings, saw dust – fire risk
- Fire extinguishers- service & signage (AS2444)
- Site rules – PPE, area control, special site hazards, car parking
- Training

# Job Safety Analysis

## Job Safety Analysis Worksheet

Company name:  Date:  JSA No.

Site name:  Permit to work requirement: Yes  No

Contractor:  Approved by:

Activity:

Activity List the tasks required to perform the activity in the sequence they are carried out.	Hazards Against each task list the hazards that could cause injury when the task is performed.	Risk control measures List the control measures required to eliminate or minimise the risk of injury arising from the identified hazard.	Who is responsible? Write the name of the person responsible (supervisor or above) to implement the control measure identified.

1. Document the activity
2. Identify the hazards
3. Document the control measures
4. Identify who is responsible
5. Monitor and review

[www.workcover.vic.gov.au/dir090/vwa/vwaforms](http://www.workcover.vic.gov.au/dir090/vwa/vwaforms).



## Good Intentions

- **Donated materials, plant and equipment.**
- **Questions ?**
  - *Do we need it ?*
  - *What is the risk – have I done a risk assessment ?*
  - *Is it compliant ?*
  - *Is it dangerous ie guarding ?*
  - *Does it have documentation?*
  - *How are we going to use it safely ?*
  - *Is training required ?*

# Securing & Chemicals



## Guarding & Power



## Some Say

- Health and Safety is not necessarily a high cost fix but the consequence of failing to manage and do things safely can be a high cost.
- It will never happen to me. (But it does happen to someone!)
- She'll be right mate ! (Until something goes wrong!)
- Behind many injuries is a short cut that didn't work.
- Think twice, do once. (Ask any chippy!)
- You can be replaced for lots of things but you can't be replaced for who you are.
- It's just common sense. (Unfortunately common sense isn't common!)
- Some look at a risk and take it – others look at the risk and think what I can lose.....

## FREE Assistance in your Workplace\*

- WorkSafe will arrange and pay for an independent consultant to visit a business (maximum 3 hours).
- To request service complete a 1 page checklist and forward it to WorkSafe.
- This service is also available through 21 Industry Associations including the VFF
- Small businesses who have used this service recommend it to other small businesses
- Over 6000 consultancies have been funded to August 2005

\*Limited to businesses with 50 employees or less



## The big picture

- It's compulsory insurance for most employers - 190,000
- Average number of claims each year - 32,000
- We pay out \$1B in payments annually to injured workers
- Each year we determine amount needed to fund the scheme – distributed across all employers
- Insurance premium costs are influenced by employer's size, their industry and their health and safety record

## Workplace injury premium

- Encourage safety.
- Establish and maintain a fully funded scheme.
- Paid by employers who expect to pay >\$7,500 remuneration or employ an apprentice/trainee
- All funding paid by employers – any avoidance of premium is made up from other employers
- Average price for 05/06 is 1.8% of remuneration (wages & salary etc)

# Stronger link between safety & premium



# Contact Us

WorkCover & WorkSafe  
Advisory Service

9641 1444

or

1800 136 089



## Getting it right

- **Safe and sustainable Sheds**
- **Controlled risk to liability and prosecution**
- **Able to get insurance – public liability**
- **Reduced workers compensation outcomes**
- **No injuries – self / mates**
- **No adverse health affects – self / mates**
- **Go home at night a bit tired but intact**

## Publications etc

- WorkSafe have free publications covering both specific topics or more general information. A sample of these is available today.
- These and other publications are available from a WorkSafe Office or our web site:  
[www.worksafe.vic.gov.au](http://www.worksafe.vic.gov.au)
- WorkSafe now has Email Services for specific industries.



Wallis  
DRESS TO KILL

# Questions

